



### Employment Application

Complete all sections. Submit in person, by email, or at kmconstructioncare.com/jobs

#### 1. PERSONAL INFORMATION

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Authorized to work in the U.S.?  Yes  No Age 18 or older?  Yes  No

#### 2. POSITION APPLIED FOR & AVAILABILITY

Select Position:  Construction Technician  HVAC Technician  Other: \_\_\_\_\_

Desired Pay (\$/hr): \_\_\_\_\_ Available Start Date: \_\_\_\_\_

Availability:  Full-Time  Part-Time  Weekends OK  Overtime OK Reliable transportation?  Yes  No  
Valid driver's license?  Yes  No CDL?  Yes  No OSHA certification?  Yes  No

#### 3. SKILLS & TRADE EXPERIENCE

Check all areas where you have experience:

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> General Construction / Carpentry | <input type="checkbox"/> Electrical Work             | <input type="checkbox"/> HVAC Installation & Service |
| <input type="checkbox"/> Plumbing                         | <input type="checkbox"/> Refrigeration / EPA 608     | <input type="checkbox"/> Sheet Metal / Ductwork      |
| <input type="checkbox"/> Drywall / Finishing              | <input type="checkbox"/> Concrete / Masonry          | <input type="checkbox"/> Equipment Operation         |
| <input type="checkbox"/> Roofing                          | <input type="checkbox"/> Landscaping / Property Care | <input type="checkbox"/> Other (see below)           |

Other skills / certifications: \_\_\_\_\_

Years of total trade experience: \_\_\_\_\_ Hold any trade licenses?  Yes  No

List licenses (e.g. HVAC, Electrical, Contractor): \_\_\_\_\_



### 4. EMPLOYMENT HISTORY (MOST RECENT FIRST)

#### EMPLOYER 1

Company Name: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_ Phone: \_\_\_\_\_

Primary Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

#### EMPLOYER 2

Company Name: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_ Phone: \_\_\_\_\_

Primary Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

#### EMPLOYER 3

Company Name: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_ Phone: \_\_\_\_\_

Primary Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_



### 5. EDUCATION & TRAINING

Highest Education Level:  Some High School  High School / GED  Trade / Vocational School  College

School / Program: \_\_\_\_\_ Field of Study: \_\_\_\_\_ Year: \_\_\_\_\_  Completed

### 6. PROFESSIONAL REFERENCES (NO FAMILY MEMBERS)

#### REFERENCE 1

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

Company / Employer: \_\_\_\_\_

#### REFERENCE 2

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

Company / Employer: \_\_\_\_\_

#### REFERENCE 3

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

Company / Employer: \_\_\_\_\_

### 7. ADDITIONAL INFORMATION

Have you ever been convicted of a felony? (A conviction does not automatically disqualify you.)  Yes  No

Have you previously applied to or worked for KM Construction?  Yes  No

Any physical limitations preventing you from performing construction or HVAC duties?  Yes  No

Why do you want to work for KM Construction? What makes you the right fit for this role?

Four horizontal lines for writing the answer to the question above.

### 8. APPLICANT CERTIFICATION & SIGNATURE

I certify that all information provided in this application is true and complete to the best of my knowledge. I understand that false or misleading information may result in disqualification or termination of employment. I authorize KM Construction & Property Care to verify all information and contact the references listed. I understand that employment is at-will and may be ended by either party at any time, with or without cause.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_